Todays topic:

Google Workspace versus Microsoft 365 - the differences and making the most of your current subscriptions.

Google Workspace   Microsoft 365

Speaking Today:

Rob Dawson

Business Development

Google Workspace   Microsoft 365

What do they both do?

Productivity suites to perform business tasks in the cloud.

> **Sending emails**

> **Managing calendars**

> **Creating documents, spreadsheets, presentations**

> **Instant messaging / video conferencing**

> **File management**

> **Internal / external collaboration**

> **Extendable with Power Automate and Apps Script**

Standard apps included

Business Standard

$16.80 AUD
/user/month

Get started

- ✓ Custom and secure business email
- ✓ 150 participant video meetings + recording
- ✓ 2 TB cloud storage per user
- ✓ Security and management controls
- ✓ Standard support (paid upgrade to enhanced support)

Gmail · Drive · Meet · Calendar · Chat

Docs · Sheets · Slides · Keep · Sites

Google Workspace

Microsoft 365

Most popular

Microsoft 365 Business Standard

AU$17.20 user/month

(Annual subscription–auto renews) [1]
Prices shown here and on following pages do not include GST. The "Payment and Billing" page will show amounts payable including GST (if applicable) before you purchase.

Get started

Try free for one month [2]

Everything in Business Basic, plus:

- ✓ Desktop versions of Office apps with premium features
- ✓ Easily host webinars
- ✓ Attendee registration and reporting tools
- ✓ Manage customer appointments

Apps and services included

Word · Excel · PowerPoint · Teams · Outlook

OneDrive · SharePoint · Exchange · Access (PC only) · Publisher (PC only)

Cost comparison

Google Workspace

Microsoft 365

> All users must be on the same license
> Costs less to maintain

> Individual licenses for users

Maximising your subscriptions

				Google Workspace	Microsoft 365
Project management	asana	smartsheet	monday.com		
Video conferencing	zoom	BlueJeans	Cisco webex		
Collaboration	coda	Prezi	Canva		
Messaging	slack	BROSIX	wickr		
Email	SendGrid	mailchimp	Fastmail		
Content Management	Dropbox	box	EGNYTE		

Applications

Google Workspace

> Online apps only (but offline access)
> Less advanced features
> Focus on simplicity

Microsoft 365

> Desktop apps
> Advanced features
> Accessible anywhere

Security*

Google Workspace

> Multi-factor authenticator
> Anti-spam solution
> Google Vault
> Data loss prevention
> Mobile device management
> Tenant security policies

Microsoft 365

> Multi-factor authenticator
> Anti-spam solution
> Microsoft Defender
> Data loss prevention
> Mobile device management
> End-point management
> Tenant security policies

Enterprise data management

Google Workspace

> Google Drive
  - Shared Drives
> Data stored globally
> Data is pooled (2TB per user)
> Better for unstructured data and data search
> If an organisation is storing a lot of shared company data then Google will be significantly less expensive

Microsoft 365

> SharePoint
> OneDrive
> Can request for data to be stored in Australia
> Limited per service (e.g. 1TB for SharePoint)
> Better for structured data

Ease of use

Google Workspace

> Build for simplicity

> Small learning curve

> All main applications can be accessed through Google Drive

> Simple integration with 3rd party applications + mobile

Microsoft 365

> More sophisticated features

> Steeper learning curve

> Single sign-on

> Better integration with Windows devices

Compliance

Google Workspace

> Mobile Device Management
(MDM) [Android + Windows]

> Google Vault (retention)

> Advanced Gmail settings

Microsoft 365

> Endpoint management
(Android + Windows)

> Advanced Exchange settings

How to choose between Google Workspace and Microsoft 365

Google Workspace

Microsoft 365

Large amounts of unstructured data

Data must exist in Australia
Users need Outlook or Word

Unstructured data
Integrate with Google or Mac OS

Structured data
Integrate with MS apps

Work from anywhere
Creatives / trades / retail

Work from the office
Professional services - Medical /
Government / Confidential data

Why Myrtec?

Google Partner

Microsoft Partner

THANK YOU

for lunching with us

THE MYRTEC GROUP